



**ENTIAT SCHOOL DISTRICT #127**

**APPROVAL OF CLOCK HOURS/CREDITS FOR PROFESSIONAL RECORD AND/OR REIMBURSEMENT**

**For Salary Placement:** The Entiat School District requires that credits and/or clock hours earned shall count towards placement on the district salary schedules only if the content of the course meets one or more of the criteria listed below. It is necessary to complete this form and establish eligibility before credits will be accepted for district salary placement. You may list more than one course on this form. You must include proof of course completion and clock hours or credits earned. For credit courses, a grade of C or better, or pass in pass/fail course is acceptable. Reference: EEA Agreement, Article III, Section 1.G Reimbursement and Article III, Section 4.D Salary Placement.

**For Reimbursement:** If you are requesting to be reimbursed, proof of clock hours or credits earned and payment must be provided.

NAME:	DATE:
CURRENT ASSIGNMENT:	(Check one)    ELEM    MS/HS    BOTH

Complete the table below with the information for each course that you are submitting for recognition or reimbursement. Use the list of criteria below the table to determine your entry in Column 2. Submit form to the District Office.

COURSE NAME & NUMBER	RECOGNITION CRITERIA #	COLLEGE/UNIVERSITY OR INSERVICE PROVIDER NAME	START & END DATES OF COURSE	# OF QTR CREDITS OR CLOCK HOURS	Are you requesting reimbursement?	Clock hour, credit, tuition fee amount
					Yes or No	
					Yes or No	
					Yes or No	
					Yes or No	
					Yes or No	
					Yes or No	
					Yes or No	

**RECOGNITION CRITERIA**

The content of the courses you have listed above must meet at least one of the following criteria. Put the number(s) of the applicable criterion in Column 2 next to each course you have listed above.

1. It is consistent with a school-based plan for mastery of student learning goals as reference in RCW 28A.655.110, the annual school performance report, for the school in which the individual is assigned;
2. It pertains to the individual's current assignment or expected assignment for the following school year;
3. It is necessary for obtaining endorsement as prescribed by the Washington Professional Educator Standards Board;
4. It is specifically required for obtaining advanced levels of certification;
5. It is included in a college or university degree program that pertains to the individual's current assignment or potential future assignment as a certificated instructional staff of the school district where the potential of the future assignment is agreed upon by the school district and the individual;
6. It addresses researched-based assessment and instructional strategies for students with dyslexia; dysgraphia, and language disabilities when addressing learning goal one under RCW 28A.150.210, as applicable and appropriate for individual certificated instructional staff; or
7. Beginning in the 2011-12 school year, it pertains to the revised teacher evaluation system under RCW 28A.405.100, including the professional development training provided in RCW 28A.405.106.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent Signature

\_\_\_\_\_  
Date