1. If students or staff are symptomatic, please stay home and test. Tests are available to take home OR you may test at school. If you would like to test at school you have the option to be tested for COVID, Flu A and Flu B simultaneously.
   a. If negative please continue to monitor for worsening symptoms and test for Flu A and B.
2. If POSITIVE-Ask the following questions (nurse unless they request assistance):
   a. When did symptoms begin?
   b. What are your symptoms?
   c. Did you have any specific close contacts during the window of infection? (48 hours prior to symptom onset)
   d. Do you need additional tests?
3. Inform them of the following (Nurse unless they request assistance)
   a. The day you either test positive or begin with symptoms is day 0.
   b. You are required to be out of school for days 1-5 (6 days total)
   c. You can then test to return if symptoms have significantly improved
      i. Staff can test at home.
      ii. Students must test onsite.
   d. If positive on day 6- you can test daily until negative, and symptoms have improved. If symptoms persist or one continues to have a positive test, they are required to stay home until day 11 after symptoms began.
   e. If any member of your family has symptoms assume they are positive, keep them out of school and test. Exposure doesn’t mean students or staff can’t come to work.
   f. Masks/ tests are available for those who would like them.
4. Enter test into Simple Reports (home tests count)
5. Report positive to CDHD (home tests count)
6. Use the list provided by the positive individual to notify ALL staff members and medically fragile students and families who were exposed. Use generic language NOT who they were exposed by. Include:
   a. Date of exposure
   b. What symptoms to monitor for
   c. How to get take home tests.
   d. Stay home with symptoms/ test.
7. Track cases in a cohort to determine an outbreak (over 10% in class or staff)